BS34: SPILL MANAGEMENT BRIEFING SHEET

Do	
Ascertain the severity of the spillage	
Minor Incident	Assess the Risk - Start the moment the spill occurs, identify the liquid. Inform your supervisor.
	Select PPE - Protect yourself by selecting the proper PPE provided within the spill kit
	Stop the Source - Stop the flow before recovering the spill, turn containers upright, close valves and plug leaks
	Confine / Contain the Spill - Limit the spill area by diverting or confining the spill, cover drains and use socks to surround and control the spill
	Implement Clean-up - Use pads to soak up the spill, secure all contaminated absorbents in waste bags with ties provided
	Dispose & Decontaminate - Remember used absorbents should be treated as hazardous waste using waste bags supplied, thoroughly decontaminate all personnel equipment
	Replenish Spill Kits - Ensure spill kit is fully replenished along with the PPE.
Major Incident	Inform your Contracts Manager immediately to arrange 3rd party emergency response, call the MVK incident Hotline on 0121 708 5099
Don't	
Put the Health & Safety of yourself or others at risk	
Ignore minor spillages, clean them up	
Allow minor spillages to enter watercourses	
Leave diesel tanks unlocked	
Place diesel tanks within 10m of a known watercourse	

Further Guidance
• Spill Management Training

Control the Spill – Contain the Spill – Clean the Spill

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